

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 APRIL 2010 TO 30 JULY 2010**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

For the Council to enter into a Development Agreement with the Stobart Group for the delivery of the 3MG Rail Sidings.	3MG Executive Sub Board	Not before 1st May, 2010	The Council is seeking professional advise from experts in the field of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of the 3MG.	3MG Master Plan, available form Sally McDonald, Municipal Building, Widnes.	Sally McDonald
For the Council to put 'HBC Field' to the Property Market and following the tender process enter into a Development Agreement	3MG Executive Sub Board	Not before 1st May, 2010	The Council is seeking professional advise from experts in the area of	3MG Master Plan, available from Sally McDonald, Municipal Building, Widnes	Dick Tregoe

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
with the preferred developer for the development of HBC Field.			Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of 3MG.		
To decide the Borough's future policy on parking management in the town centre	Executive Board	Not before 1st May, 2010	Traders will be consulted via the Traders Forum.	Runcorn Old Town Parking and Access study; Widnes and Halton Lea Parking study - Both available from Jonathan Farmer at Rutland House, Runcorn	Mick Noone

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st August, 2010	Previous 'Partnership Consultation' with selected Council officers. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Saved Policies of the Halton UDP ; Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House	Phil Watts
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for	Strategic Director - Environment	Not before 1st August, 2010	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land	Report on findings so far, DETR Circular 02/2000 Contaminated Land,	Dick Tregoe

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
inspection of contaminated land published in 2001.			Working Panel.	Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	
Adoption of Draft Town Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town	Executive Board	Not before 1st August, 2010	Public consultation has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been	Halton UDP; Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production	Phil Watts

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

			consulted.	Scoping Reports (June 2005)	
Decision on approaches to tackling underlying causes of poor health of children in the Borough	Executive Board	Not before 1st May, 2010	Consultation has taken place with children and young people's partnership, head teachers and the Primary Care Trust through presentations, meetings, workshops and discussions.	Child Health Profiles and Child Health in Halton - available on <a href="http://www.nwph.net/cayp/hi/profile.aspx">http://www.nwph.net/cayp/hi/profile.aspx</a>	Gerald Meehan
To review special educational needs Primary Unit Provision in the Borough following finalisation of consultation. Agreement to proceed to Statutory Notice	Executive Board	Not before 1st May, 2010	Schools, parents, children and young people in the Borough, PCT and Health Service Providers, Diocesan	The establishment of the Halton Special Educational Needs Service available from Jennifer John Dm	Jennifer John

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
			Authorities, Neighbouring LA's. Voluntary Groups. Unions.	Inclusive Learning, 1st Floor Dee Building Grosvenor House, Runcorn  Developing Mainstream Resourced Provision in Halton available from Jennifer John DM Inclusive Learning, 1st Floor Dee Building, Grosvenor House Runcorn	
Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning	Executive Board	Not before 1st August, 2010	Previous "Partnership Consultation" with selected Council	Saved Policies of the Halton UDP - Draft of Southern Widnes	Phil Watts

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

Document for public consultation			officers, Members and external stakeholders has taken place.	Regeneration Action Area SPD; Draft Southern Widnes Regeneration Action Area SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea	
To approve the Joint	Executive Board	Not before 1st	Consultation will	Carers Strategy,	Audrey Williamson



Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
Commissioning Strategy for Carers Service 2009-2012		May, 2010	take place with carers, carers centre, third sector groups, Healthy Halton PPB and Halton and St Helens Primary Care Trust.  Representations can be submitted in writing to Audrey Williamson by 30 <sup>th</sup> September 2009.	available from Audrey Williamson, Operational Director - Health and Community, Runcorn Town Hall, Runcorn	
Implementation of the Authority's statutory function to commission post 16 education provision from September 2010 including: Acting on recommendations from the Raising Expectations Action Program (REACT),	Executive Board	Not before 1st May, 2010	Consultation will take place with 14-19 Partnership, GM Sub-regional transition group and LSC.  Representations can be made to the	14-19 Education and Skills Bill, available from Judith Kirk, Children and Young People Directorate, Grosvenor House, Halton Lea.	Judith Kirk

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

LSC staff transfers to HBC from April 2010			Strategic Director, Children and Young People.	Runcorn	
Adoption of an Environmental and Regulatory Services Enforcement Policy	Executive Board	Not before 1st August, 2010		None.	Strategic Director - Environment
Decision on the Statutory Consultation to expand The Heath Specialist Technology College	Executive Board	Not before 1st May, 2010		Linked Statutory Notice on the expansion of The Heath Specialist Technology College, available from Ann McIntyre, 3rd Floor Grosvenor House or website for BSF  Notes of consultation	Strategic Director-Children & Young People

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
				meetings, available from Ann McIntyre, 3rd Floor Grosvenor House or website for BSF  Written responses to consultation, available from Mark Reaney, 4th Floor, Municipal Buildings	
Information Governance Policy for the Council	Executive Board	Not before 1st May, 2010		None.	Gerald Meehan
To consider The Bankfield School application for Presumption and the development of a Post 16 Centre	Executive Board	Not before 1st May, 2010	Representations should be made to the Strategic Director Children and Young People.	None.	Strategic Director-Children & Young People

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

To agree the Corporate Information Governance Handbook	Executive Board	Not before 1st May, 2010	Any person who wishes to make representations to the Executive Board about the matter should contact Gerald Meehan, Strategic Director, Children and Young people in writing by 12 March 2010.	Report to Executive Board, Corporate Information Governance Handbook. These documents can be inspected at the Municipal Building, Kingsway, Widnes	Strategic Director-Children & Young People
To agree the Council's In-Year School Admissions Process from September 2010 onwards, and the Council's School Admissions Policy and Co-ordinated Admissions Schemes for the September 2011 intake	Executive Board	Not before 1st May, 2010	Statutory consultation is undertaken with the Governing Bodies of all community, voluntary controlled, voluntary aided schools, Diocesan	Report to Executive Board; School Admission Arrangements September 2011 and In- Year School Admissions Policy Process	Strategic Director-Children & Young People

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
			Authorities, neighbouring local authorities and the Halton Admissions Forum through a consultation paper issued 4 January 2010 with a closing date of 1 March 2010.	September 2010 onwards. These documents can be inspected at the Municipal Building, Kingsway, Widnes.	

**NOTE**

***The following Members comprise the Executive Board:***

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

Quality and Performance Portfolio Holder – Councillor Swain

Neighbourhood Management and Development Portfolio Holder – Councillor Nelson